



Acceptable Use Policy for learners in KS2

When I am using the computer or other technologies, I want to feel safe all the time. To ensure this:

- I will always keep my passwords a secret.
- My personal data will only be used, moved and shared securely.
- I will only visit sites which are appropriate to me.
- I will only work in collaboration with people my school has approved and will deny access to others.
- I will respect the school network security.
- All messages I send must be respectful.
- Any content that makes me feel unsafe or uncomfortable I will show to a responsible adult.
- I will not reply to any nasty messages or anything that makes me feel uncomfortable.
- My own mobile device will never be used in school.
- My mobile phone number is only ever given to friends I know in real life and trust.
- I will only email people I know or who are approved by my school.
- I will only use the email address which has been provided by my school.
- Whilst online at school I will not order anything.
- Unless I am working with a teacher I will not use social media at school.
- My use of a social networking site must be discussed and agreed with a responsible adult before joining.
- When using a website I will always follow the terms and conditions.
- My personal details must always be kept private (my name, family information, school, journey to school, my pets and hobbies are all examples of personal details).
- Before I share images of myself or others I will always check with a responsible adult.
- I will only create and share content that is appropriate.
- I will never meet an online friend without taking a responsible adult that I know with me.

I am aware that anything I do on the computer may be seen by someone else. I am also aware that the school's internet and safety filter is maintained and monitored by Telford and Wrekin Local authority. Once I share anything online I know that it is completely out of my control and that it may be used by others in a way that I did not intend.

Signed.....