



# ST. PETER'S C.E. (CONTROLLED) PRIMARY SCHOOL – BRATTON

*Headteacher – Mr M Davis*

Squirrel Meadow  
Bratton  
Telford TF5 0NT

Telephone 01952 387980

Fax 01952 387984

<http://www.brattonstpeters.org.uk/>

## Children in Y1-Y6

Dear Parents,

Having trialled the morning procedures, we have made a few changes to the start and end of the day procedures,

### In the morning

A teaching assistant will be outside the wing door at 8.50am. They will hold up an A3 sheet with your child's class name. When this is held up, it indicates the time for your child to enter school. If you need to pass on a message to the class teacher please wait until the four class cards have been held up and then see the teaching assistant. They will relay the message to the teacher. The teaching assistant will remain at the door until 9am, when they will go in and lock the external door.

### End of the day

In Y1-Y5 the class teacher will release your child from the wing doors.

1E1 (Mr Evans) and 1E2 (Mrs Woodcock and Mrs Fletcher) from the main east wing doors. (Just passed the reception entrance)

2E1 (Mrs Lewis) and 2E2 (Ms Crossland and Mrs Wildgoose) from the art room door.

3S1 (Mrs Mitchell and Ms Roberts) and 3S2 (Mrs Ballard) from the main south wing door leading to the sun dial playground.

4S1 (Ms Bulkeley-Jones) from the door by the south wing toilets. This leads onto the playground next to the reception class.

4S2 (Mrs Boughey) from the door by the back of Mrs Boughey's class. This leads onto the playground next to the reception class.

5W1 (Ms Parton) and 5W2 (Ms McCunnin) from the main west wing door. This leads onto the sun dial playground.

Year 6 -Many of the children in Y6 are walking home alone. If you are collecting your child you would normally collect them from the back playground. (The toilet door- where lost property is stored) However, we cannot unlock that door at the moment, so they will be released from the main west wing door.

Please do not hesitate to contact school if you are unsure.

Yours sincerely,

Mrs A Martin



